

Minute of Quarterly Meeting held on 21st May 2019
Location: Dunblane Cathedral Halls

Present:	Apologies:
John McKenzie (Mandated Allan Water Angling Improvement Association) (JM) – Chair	Bob Baird (Co-opted Anglers Rep) (BB)
Tony Cameron (Lenny) (TC)	Chris Thomas (Co-opted Anglers Rep) (CT)
Fiona Simpson (Mandated Crown Estates) (FS)	Not Present:
Peter Yates (Mandated Cambusmore) (PY)	Scott Mason (Mandated Stirling Council) (SM)
Craig Somerville (Co-opted Anglers Rep) (CS)	Jason Walls (Co-opted Anglers Rep) (JW)
	Aly Dickson (Lanrick) (AD)
In attendance:	
Alison Baker – Clerk to the Board (AB)	Jonathan Louis – Operations Manager (JL)
Lee Fisher – Superintendent (LF)	

The meeting opened at 6.00pm – **open meeting**

Ref	Item	Action
1.0	Apologies for absence	
	Apologies were received from BB and CT	
2.0	Minutes of the previous meeting	
2.1	The minutes of the previous meeting held on 21 st February were reviewed. It was confirmed that FS was at the meeting. AB to adjust, otherwise they were a true record of the meeting. Proposed: JM, seconded: FS	AB
3.0	Matters arising:	
3.1	(5.2) All members in attendance confirmed that they continued to abide by the Code of Practice. It was agreed that a stricter code of practice would be prepared for the new board. AB to action and confirm this would be acceptable to Marine Scotland. <i>MS confirmed that this would benefit the process, code prepared and formalised for the 2019 elections.</i>	
3.2	(5.3) It was confirmed that the open meeting would be held on 11th June 2019 and that it would be an open drop in event as the format had been successful in 2018. AB to obtain confirmation from Marine Scotland that the format fulfilled the statutory requirement for a public meeting. <i>MS confirmed that this was acceptable and supportive of flexible methods of engaging widely with the public.</i>	
3.3	(5.4) It was confirmed that the triennial election would be held on 21st May 2019. It was confirmed that the number of elected members would be increased to a maximum of 8. It was confirmed that the number of salmon angler and tenant's netmen reps had to be one less than the elected qualified proprietors. AB to send out election information with the invoices. Angler and tenants netmen applications to be advertised to allow consideration of co-options by the new board after the elections. A new stricter code of conduct would be prepared. <i>Actioned – see election below.</i>	
4.0	Governance	
4.1	No changes to registers was declared.	
5.0	Financial Reporting	
5.1	All invoices have been issued with 1 st July date on them. This had been widely supported and appreciated.	

5.2	AB and Managed Estates are monitoring cash flow but no concerns at present.	
6.0	Reports	
6.1	The Clerks Report was discussed. No actions.	
6.2	The Operations Managers report was discussed including update on Fishing in the Forth promotional work. The Board thanked the Forth RT and JL for raising c£60k to support this work.	
6.3	The Superintendent's Report was discussed. It was agreed to undertake some additional work on the use of landing nets and fish handling (particularly in relation to fish welfare).	
7.0	AOCB	
7.1	JM thanked the team for their efforts and TC thanked the Clerk and Chair for their commitment over the last three years.	AB
7.2	The ForthDSFB stepped down and the Clerk took the chair to run the 2019 triennial elections.	

Note on the 2019 Elections:

The meeting was joined by:

Jamie Muir – Blair Drummond

Mike Buchannan - Cambusmore

The Clerk confirmed that there were seven nomination of qualified proprietors for election to the board:

Fiona Simpson (Mandated Crown Estates Scotland) – various (Upper)

David Crighton (Mandated Stirling Council) – Forth (Lower)

Aly Dickson - Lanrick (Upper)

Peter Yates (Mandated Cambusmore Estate) – Cambusmore (Upper)

Jamie Muir – Blair Drummond (Upper)

John McKenzie (Mandated Allan Water Angling Association) – Allan (Upper)

Tony Cameron – Leny (Upper)

As the number of nominations was below the agreed maximum number previously set all were elected unanimously.

The Clerk requested that the new board convene

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Present:	Apologies:
John McKenzie (Mandated Allan Water Angling Improvement Association) (JM)	David Crichton (Mandated Stirling Council)
Tony Cameron (Lenny) (TC)	
Fiona Simpson (Mandated Crown Estates) (FS)	In attendance:
Peter Yates (Mandated Cambusmore) (PY)	Alison Baker – Clerk to the Board (AB)
Aly Dickson (Lanrick) (AD)	Lee Fisher – Superintendent (LF)
Jamie Muir (Blair Drummond) (JM)	Jonathan Louis – Operations Manager (JL)
2 members of the public: Mike Buchannan, Craig Somerville	

Ref	Item	Action
1.0	Apologies for absence	
	Apologies were received from DC	
2.0	Welcome to the new board and election of a Chair	
2.1	The Clerk welcomed the new board members	
2.2	The board elected John McKenzie to resume as the Chair of the Board	
3.0	Co-option of Anglers and Tenants' Netsmen	
3.1	The vacancies for tenants netsmen and salmon anglers had been advertised on social media and by word of mouth.	
3.2	No applications from Tenants Netsmen had been received	
3.3	Two application from salmon anglers had been received. The applications were distributed and considered. Both applicants were unanimously co-opted onto the board. Craig Somerville and Alan Graham were welcomed to the board.	
4.0	Confirmation of governance process and dates of the meetings for 2019.	
4.1	The Clerk to write to the outgoing board and thank them for their time and input.	AB
4.2	The Clerk to request confirmation and standard information from the new board (via SurveyMonkey) and to update registers.	AB
4.3	The Clerk to advertise for additional angler representatives for consideration at the next meeting	AB
4.4	The Clerk to confirm the dates of the next meetings and send out an outlook invite – 13 th August and 12 November. Venue: Dunblane Cathedral Halls.	AB
4.5	Once the new website is complete and operational, a password protected page will be set to hold information for the Board Members.	AB/JL
4.6	The Clerk to advise Scottish Government of the results of the election process (and FMS)	AB
5.0	AOCB	
5.1	JM thanked the Clerk for running the election	
6.0	Date of the Next meeting	
6.1	The next meeting will be on 12th August 2019 at 6pm at Dunblane Cathedral Halls.	

Meeting closed at 8.00pm

Distribution: All Board Members and attendees